

Data protection statement 1 (3)

Controller's provision of information
to data subject

General Data Protection Regulation (EU GDPR,
2016/679), articles 13 and 14

14.6.2019

Company and natural person register information

1) Name of the register

Provision of services, measures and communication of International HUB Tampere (incl. International Tampere Hub, International Tampere Hub 2, Entergr8 and International Business Powered by Talents projects).

2) The purposes of the processing for which the personal data are intended

Data is gathered for communicative and productive purposes of the International HUB Tampere's services from the target groups and interest groups. The data will be processed by the staff of the City of Tampere Growth and Employment Services.

Organisation and implementation of the services include:

- informing clients, targeted marketing of the services
- identification of work experience of private clients (e.g. the Talent CV Gallery)
- mapping of the situation of business clients, and evaluation of a need for service
- events and registrations directed at companies and individual clients
- guidance for an individual client in work, training and other suitable services
- processing of client feedback

3) Controller

City of Tampere, national registration number 0211675-2

4) Office-holder responsible for the register, position and contact information

Mari Taverne, Head of Talent Attraction and Migration, City of Tampere Employment Services
City of Tampere

Box 487, 33101 Tampere

Tel. +358 3 565 611 (City switchboard)

<https://www.tampere.fi/en/city-of-tampere/contacts.html>

5) Contact person for the register and contact information

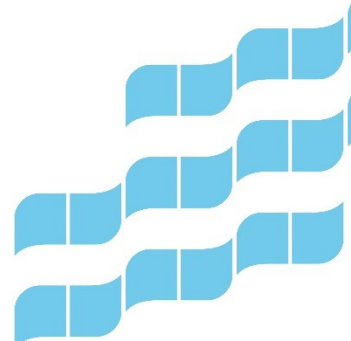
Same as above.

6) Processing of personal data of the register has been outsourced by a mandate

No

Yes

Further information on outsourced processing, as needed



Data protection statement 2 (3)

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7) Legality of processing personal data

A)

General interest/Powers conferred by public law

Which?

Legal obligation (de jure)

Legislation guiding activities

Consent

Implementation of a contract

B)

The register is a public authorities' activities register

The register is a register of the voluntary tasks of public authorities

C)

The information included in the register, including profiling, shall be used for automated individual decisions

No

Yes

For what?

Staff register's personal details, sources of information and transfer of data

8) Personal details contained in the register

- 1) contact information of the person: name, email address, telephone number and postal address
- 2) other possible identifying code, such as date of birth, gender, mother tongue and language skills, profession and professional competence, educational background, work history
- 3) information pertaining to the need for service and projects
- 4) information pertaining to job offers and presentations submitted to the client(s), for the attention of the employer

9) Keeping of register of data systems (name/names of the system / application)

- Talent CV Gallery
- Hakosalo CRM
- eForm and Hellewi (registrations to events)

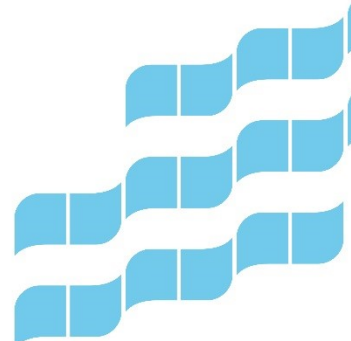
10) Register contains manual (paper) material

No

Yes (for example, lists of participants to events)

11) Sources of information of registers

Information pertaining to the client will be obtained from the person himself.



Data protection statement 3 (3)

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12) Principles for protecting data

The safeguarding, filing, disposal and other processing of data will be guided by archive filing plans as well as by information security and data protection instructions. The data stored in the register on an electronic medium is so protected that only the person entitled to viewing it shall have access. Each user will accept the obligation concerning the use and secrecy of the data, and to confidentiality when obtaining the rights of use.

13) Disclosure of personal data contained in the register

Ordinary disclosure of data

No

Yes

A CV and a profile made by a client in the Talent CV Gallery is freely visible to the registered employers, and it may be presented to an employer or to a company coordinator of the employment services in connection with an offer of employment.

When necessary, and if the client's situation so requires, the client's information may be disclosed to the Employment and Economic Development Centre.

Contact information of individual clients is also used for informing customers of employment services.

Grounds for disclosure of information

Personal data is disclosed by a person's written consent given at the time of joining the service, or based on an explicit provision of the law.

14) Transfer of data to a third country or to an international organisation (outside the EU or the European Economic Area, EEA)

No

Yes

Where?

15) The personal data storage periods/Data storage determination criteria

The storage will be carried out in accordance with the archive formation plan of the city.

16) Rights of the data subject

The rights of the data subject, as well as the instructions pertaining to their implementation, can be found at the Internet address:

www.tampere.fi/tietosuojaselosteet as well as at the Registry of the City.

