

PRIVACY POLICY

The data controller's informing
the data subject

EU's General Data Protection Regulation,
(2016/679), Articles 13 and 14

Date

Information about personal data filing system

1. Name of the filing system

Accredited media representatives attending the Tampere Music Festivals (Tampere Biennale, Tampere Jazz Happening and Tampere Vocal Music Festival)

2. Purpose of personal data processing

Sending invitations and festival information

3. Data controller

City of Tampere, business ID FI02116752

4. Individual responsible for the filing system: name, position and contact information

Marianna Lehtinen, Head of Public Cultural Services

City of Tampere,

PO Box 487, FI-33101 Tampere

tampere.fi/en/contact-us

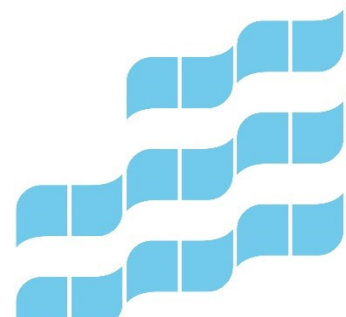
5. Filing system contact person and contact information

Katariina Pasuri, Marketing Assistant, music@tampere.fi

City of Tampere,

PO Box 487, FI-33101 Tampere

tampere.fi/en/contact-us



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6. Processing of personal data is outsourced on agreement

☒ No

☐ Yes

Further information on outsourced processing when necessary:

7. Legal basis for the processing of personal data

A)

☐ Public interest / Exercise of official authority

Please specify:

☐ Legal obligation

Governing legislation:

☒ Consent

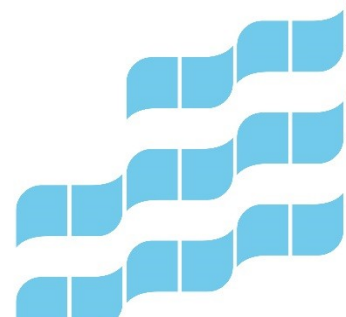
☐ Performance

B)

☐ The filing system belongs to an obligatory function of the public administration

☒ The filing system belongs to a voluntary function of the public administration

C)



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Data in the filing system are used for automated individual decision-making, including
profiling

☒ No

☐ Yes

Please specify:

Personal data, data sources and data disclosure

8. Personal data in the filing system

Categories of data subject and special categories of personal data

Name, organisation, e-mail address and phone number

9. Filing system data maintenance systems (name(s) of system(s) or applications(s))

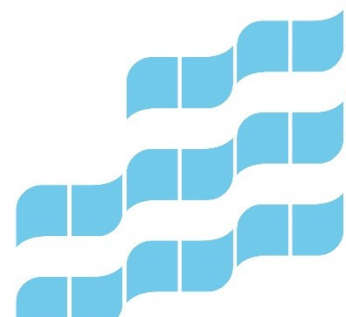
Microsoft Forms, Excel

Artificial intelligence (AI)-based tools are used in the processing of the data in the register, for
example to support information retrieval, analysis or text generation. AI does not make
automated decisions that affect the data subject's rights, interests or access to services. All
such decisions are always made by a human.

10. Filing system contains hard copy (paper) material

☒ No

☐ Yes



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11. Data sources

Participants enter their personal information themselves when filling in the accreditation form.

12. Data protection principles

The storage, archiving, deletion and other processing of data are governed by file plans, data protection guidelines and information security guidelines. Only authorised persons have access to data processed by electronic means. Each individual accepts a Non-disclosure/Secrecy agreement (an agreement on the non-disclosure and use of data and information systems) when granted user rights.

13. Disclosure of personal data

Regular disclosure of personal data

☒ No

☐ Yes

Please specify to whom or to what entity:

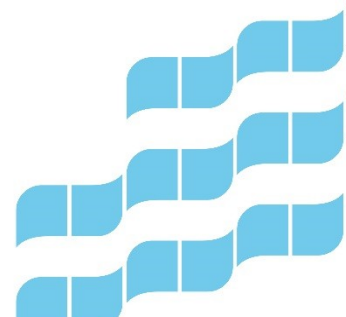
Grounds for disclosure of data

14. Transfer of personal data to a third country or to an international organisation (outside the EU or European Economic Area (EEA))

☒ No

☐ Yes

Please specify where:



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15. Personal data storage periods/criteria for determining storage period

Storage is governed by the City of Tampere file plans.

16. Data subject's rights

The rights of the data subject and instructions on how to exercise them are described at tampere.fi/en/data-protection-and-information-management/privacy-policies and are also available at the City registry office.

