

PRIVACY POLICY

The data controller's informing
the data subject

EU's General Data Protection Regulation,
(2016/679), Articles 13 and 14

17.12.2025

Information about personal data filing system

1. Name of the filing system

Register of Personal grants for professional artists granted by the City of Tampere

2. Purpose of personal data processing

Issuing and payment of Personal grants for professional artists from the City of Tampere, as well as monitoring and reporting on the use of such aid.

3. Data controller

City of Tampere, business ID FI02116752

4. Individual responsible for the filing system: name, position and contact information

Director Lauri Savisaari (Education and Culture Services)

City of Tampere,

PO Box 487, FI-33101 Tampere

Phone 03-565 611 (the city's call center)

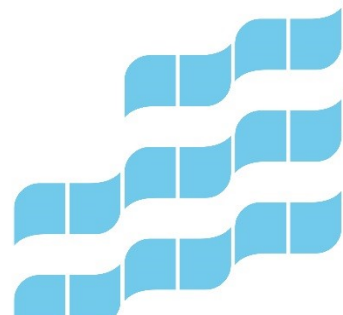
tampere.fi/en/contact-us

5. Filing system contact person and contact information

Coordinator Elina Alatalo (Tampere Public Cultural Services)

City of Tampere,

PO Box 487, FI-33101 Tampere



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6. Processing of personal data is outsourced on agreement

☒ No

☐ Yes

7. Legal basis for the processing of personal data

A)

☐ Public interest / Exercise of official authority

Please specify:

☐ Legal obligation

Governing legislation:

☒ Consent

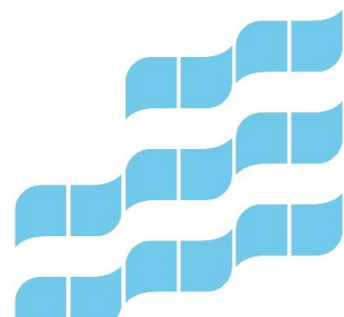
☐ Performance

B)

☐ The filing system belongs to an obligatory function of the public administration

☒ The filing system belongs to a voluntary function of the public administration

C)



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Data in the filing system are used for automated individual decision-making, including
profiling

☒ No

☐ Yes

Please specify:

Personal data, data sources and data disclosure

8. Personal data in the filing system

Description of registered groups and personal data groups

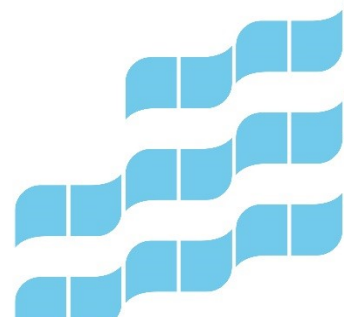
- Identification and contact information of applicants for cultural grants and awards
- Information on cultural grants and awards
- Information on issuance of cultural grants and awards
- Information on payment of cultural grants and awards
- Information on possible usage reports

9. Filing system data maintenance systems (name(s) of system(s) or applications(s))

E-lomake, Microsoft 365, Aitta-records management system, financial management
information system

10. Filing system contains hard copy (paper) material

☒ No



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☐ Yes

11. Data sources

Applicants for cultural grants themselves and assessing officers who draft the decision for the committee

12. Data protection principles

The storage, archiving, deletion and other processing of data are governed by file plans, data protection guidelines and information security guidelines. Only authorised persons have access to data processed by electronic means. Each individual accepts a Non-disclosure/Secrecy agreement (an agreement on the non-disclosure and use of data and information systems) when granted user rights.

13. Disclosure of personal data

Regular disclosure of personal data

☒ No

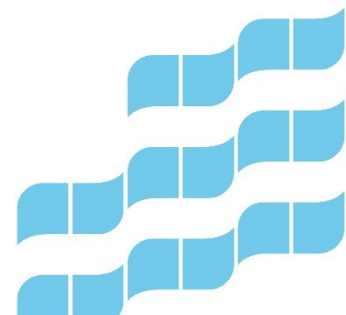
☐ Yes

Please specify to whom or to what entity:

Grounds for disclosure of data

Foundation of information transfer:

Consent of the cultural grant or award applicant to disclose information about the city's own activities and for co-operation with the third sector and for the use of the City's stakeholders (e.g. other societies in the same sector), not for commercial operations.



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**14. Transfer of personal data to a third country or to an international organisation (outside
the EU or European Economic Area (EEA))**

☒ No

☐ Yes

Please specify where:

15. Personal data storage periods/criteria for determining storage period

Storage is governed by the City of Tampere file plans.

16. Data subject's rights

The rights of the data subject and instructions on how to exercise them are described at
tampere.fi/en/data-protection-and-information-management/privacy-policies and are also
available at the City registry office.

