

Privacy policy

The data controller's informing
the data subject

EU's General Data Protection Regulation,
(2016/679), Articles 13 and 14

27.3.2024

Information about personal data filing system

1. Name of the filing system

Register of Mansen massit -community grant

2. Purpose of personal data processing

Issuing and payment of Mansen massit -community grant from the City of Tampere, as well as monitoring and reporting on the use of such grant.

3. Data controller

City of Tampere, business ID FI02116752

4. Individual responsible for the filing system: name, position and contact information

Director of educational and cultural services Lauri Savisaari (Educational and cultural services)
City of Tampere

PO Box 487, FI-33101 Tampere

tel. +358 3 565 611 (City switchboard)

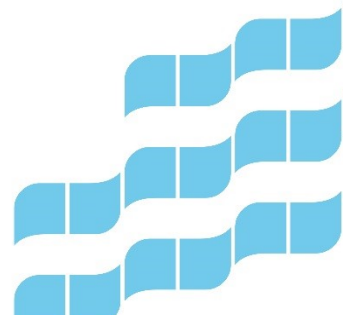
<https://www.tampere.fi/en/contact-us>

5. Filing system contact person and contact information

Regional coordinator Jarno Koskinen (Educational and cultural services)
PO Box 487, FI-33101 Tampere

tel. +358 3 565 611 (City switchboard)

<https://www.tampere.fi/en/contact-us>



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6. Processing of personal data is outsourced on agreement

No

Yes

Further information on outsourced processing when necessary:

The maintenance of the registry's electronic information systems and their servers, as well as the provision of application expert support, are subject to mandates.

7. Legal basis for the processing of personal data

A)

Public interest / Exercise of official authority

Please specify:

Legal obligation

Governing legislation:

Consent

Performance of a contract

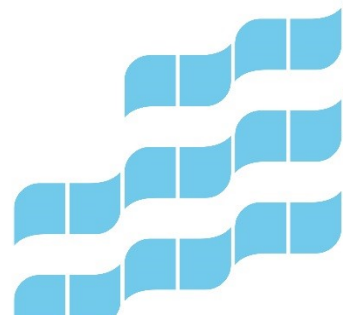
B)

The filing system belongs to an obligatory function of the public administration

The filing system belongs to a voluntary function of the public administration

C)

Data in the filing system are used for automated individual decision-making, including profiling



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No

Yes

Personal data, data sources and data disclosure

8. Personal data in the filing system

Categories of data subjects and special categories of personal data

- identification and contact information of applicants
- information of the grant application
- information on issuance of grant
- information on payment of grant
- Information on possible usage reports

9. Filing system data maintenance systems (name(s) of system(s) or application(s))

- E-lomake
- Microsoft Office
- Fiilis-karttakyselytyökalu
- Aitta
- financial management information systems
- City of Tampere protected network disk

10. Filing system contains hard copy (paper) material

No

Yes



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11. Data sources

Information provided by the grant applicant, evaluations carried out by grant preparers and decisions taken by committees/officials.

12. Data protection principles

The storage, archiving, deletion and other processing of data are governed by file plans, data protection guidelines and information security guidelines. Only authorised persons have access to data processed by electronic means. Each individual accepts a Non-disclosure/Secrecy agreement (an agreement on the non-disclosure and use of data and information systems) when granted user rights.

13. Disclosure of personal data

Regular disclosure of personal data

No

Yes

14. Transfer of personal data to a third country or to an international organisation (outside the EU or European Economic Area (EEA))

No

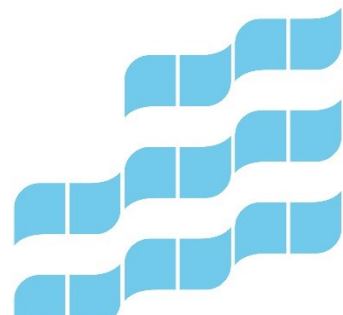
Yes

Please specify where:

15. Personal data storage periods/criteria for determining storage period

Storage is governed by the City of Tampere file plans.

16. Data subject's rights



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The rights of the data subject and instructions on how to exercise them are described at <https://www.tampere.fi/en/data-protection-and-information-management> and are also available at the City registry office.

