

PRIVACY STATEMENT

Statement of the controller to the registree

EU General Data Protection Regulation
(2016/679), Articles 13 and 14

20.11.2023

Personal Data File Description

1. File name

Questionnaire about Accompanying Spouses and Children

2. Purpose of processing personal data

The purpose is to collect information from incoming education export students from overseas about their accompanying spouses and children under 18 years of age prior to arriving in Tampere, so that they can receive information and guidance on the services they need in a timely manner.

3. Controller of the file

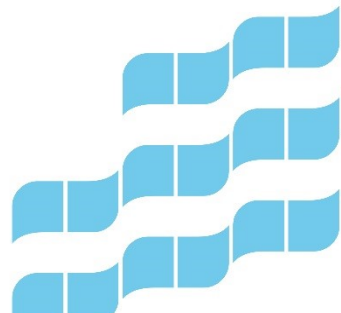
City of Tampere, business ID 0211675-2

4. Official responsible for the file, title, and contact information

Sari Huuskonen, Team Supervisor, sari.huuskonen@tampere.fi,

City of Tampere, P.O. Box 487, 33101 Tampere

tel. 03-565 611 (city switchboard) [City of Tampere / Contacts](#)



PRIVACY STATEMENT

Statement of the controller to the registree

EU General Data Protection Regulation
(2016/679), Articles 13 and 14

5. Point of contact for the file and contact information

Taina Järä, taina.jara@tampere.fi, tel. +358 40 735 7736

6. Personal data processing in the file has been commissioned to a third party by agreement

No

Yes

7. Legal justification for processing personal data

A)

Public interest / Exercise of public authority Specify

Legal obligation Relevant legislation

Consent

Execution of an agreement

B)

File is related to exercise of public authority

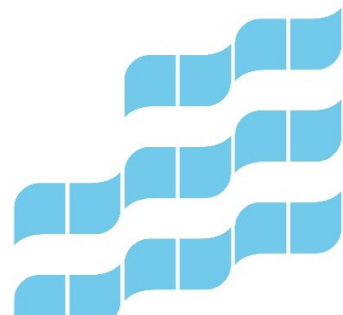
File is related to a voluntary function of public administration

C)

Data in the file will be used for automated individual decisions, including profiling

No

Yes



PRIVACY STATEMENT

Statement of the controller to the registree

EU General Data Protection Regulation
(2016/679), Articles 13 and 14

Personal data in the file, data sources, data disclosure

8. Personal data in the file

Description of the groups of registrees and personal data groups

- Name, Home country, Address in Tampere
- General information related to studies in Tampere
- Information about accompanying spouse's support needs and English language skills
- Numbers and dates of birth of accompanying children, Language/s spoken at home

9. Systems used to administer the file (name/s of system/application)

- E-lomake system

10. File contains physical (paper) material

No

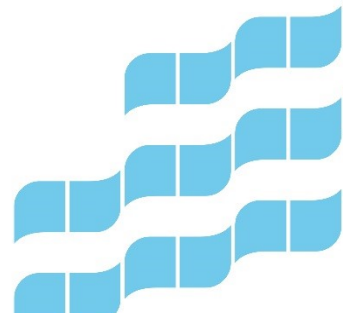
Yes

11. Data sources

Information pertaining to the client will be obtained from the students themselves.

12. Principles of data protection

The storage, archiving, destruction and other processing of data is guided by a filing plan as well as data security and privacy guidelines. Data is deposited electronically in the file and protected so as to allow access to permitted personnel only. Each user must accept a Data and Information



PRIVACY STATEMENT

Statement of the controller to the registree

EU General Data Protection Regulation
(2016/679), Articles 13 and 14

System User and Confidentiality Agreement before receiving permission to access the system.

13. Disclosure of personal data in the file Regular disclosure of data

No

Yes Where? The information you provide can be disclosed for operational purposes of the city of Tampere, such as supporting education, immigration and integration.

14. Transferral of file data to a third country or to an international organization (outside of the EU or European Economic Area = EEA).

No

Yes

15. Duration of data storage/Criteria for storage duration

The information collected via this form will be deleted no later than two (2) months after students' and their families' arrival in Finland.

16. Rights of the registree

The rights of the registree and instructions for exercising them can be found at the following web address: www.tampere.fi/tietosuoja-ja-tiedonhallinta (in Finnish) as well as the City Registry.

