

Privacy policy

The data controller's informing
the data subject

EU's General Data Protection Regulation,
(2016/679), Articles 13 and 14

Information about personal data filing system

1. Name of the filing system

Participants of the Chorus Review and Contest for Vocal Ensembles at the Tampere Vocal Music Festival.

2. Purpose of personal data processing

Administration of the Chorus Review and Contest for Vocal Ensembles at the Tampere Vocal Music Festival, and communicating with their participants. E-mail addresses are also used for notifying participants of the registration deadlines for future festivals.

3. Data controller

City of Tampere, business ID FI02116752

4. Individual responsible for the filing system: name, position and contact information

Marianna Lehtinen, Head of Public Cultural Services

City of Tampere

PO Box 487, FI-33101 Tampere

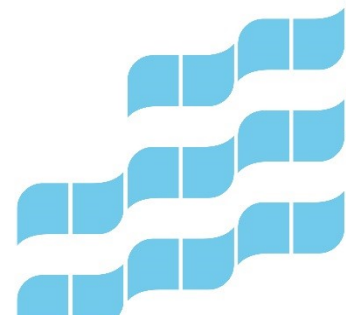
tel. +358 3 565 611 (City switchboard)

<https://www.tampere.fi/tampereen-kaupunki/yhteystiedot-ja-asiointi.html>

5. Filing system contact person and contact information

Eija Koivusalo, producer, music@tampere.fi

6. Processing of personal data is outsourced on agreement



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No

Yes

Further information on outsourced processing when necessary:

7. Legal basis for the processing of personal data

A)

Public interest / Exercise of official authority

Please specify:

Legal obligation

Governing legislation:

Consent

Performance of a contract

B)

The filing system belongs to an obligatory function of the public administration

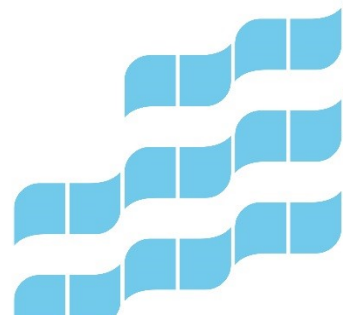
The filing system belongs to a voluntary function of the public administration

C)

Data in the filing system are used for automated individual decision-making, including
profiling

No

Yes



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Please specify:

Personal data, data sources and data disclosure

8. Personal data in the filing system

Categories of data subjects and special categories of personal data

Name of the participating choir or vocal ensemble; contact person's name, phone number, e-mail address, mailing address; for choirs, name of the choir conductor; name(s) of accompanist(s) if any; for vocal ensembles, names of the ensemble members; home city/town of the choir or vocal ensemble; repertoire: title of piece, composer, arranger, author; photo of the choir or vocal ensemble; name of photographer of attached photo.

9. Filing system data maintenance systems (name(s) of system(s) or application(s))

E form, Word and Excel files, Outlook mailing list

10. Filing system contains hard copy (paper) material

No

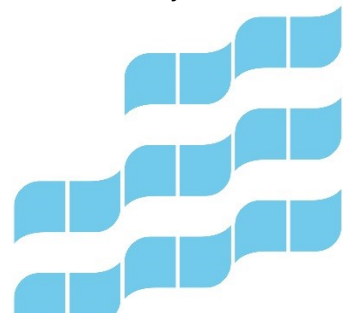
Yes

11. Data sources

Participants enter their details themselves when registering using the e-form and when submitting the questionnaire sent to registered participants.

12. Data protection principles

The storage, archiving, deletion and other processing of data are governed by file plans, data protection guidelines and information security guidelines. Only authorised persons have access to data processed by electronic means. Each individual accepts a Non-disclosure/Secrecy



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agreement (an agreement on the non-disclosure and use of data and information systems)
when granted user rights.

13. Disclosure of personal data

Regular disclosure of personal data

No

Yes

Please specify to whom or to what entity: Name of the group, name of the choir conductor,
name(s) of the accompanist(s), home city/town of the group, repertoire, photo and name of the
photographer: these will be published in the festival programme book and on the festival website.

Grounds for disclosure of data

The Tampere Vocal Music Festival is a public event. The purpose of the programme book and
website is to give audiences information about the content of the event. By registering,
participants agree to the publication of the aforementioned data. Photographers must be credited
under copyright legislation.

14. Transfer of personal data to a third country or to an international organisation (outside the EU or European Economic Area (EEA))

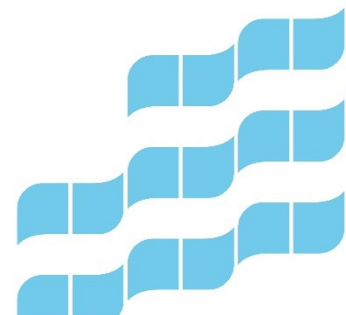
No

Yes

Please specify where:

15. Personal data storage periods/criteria for determining storage period

Storage is governed by the City of Tampere file plans.



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16. Data subject's rights

The rights of the data subject and instructions on how to exercise them are described at www.tampere.fi/tietosuojaselosteet and are also available at the City registry office.

