



The data controller's informing
the data subject

EU's General Data Protection Regulation,
(2016/679), Articles 13 and 14

Information about personal data filing system

1. Name of the filing system

Tampere City Region participation filing system

2. Purpose of personal data processing

The municipalities and the joint authority of the Tampere City Region provide current and former residents of the region as well as those using services in the region with various digital and other opportunities to participate in the planning of the activities of and the preparation of decision-making of the municipalities in the region as described in section 22 of the Local Government Act.

The information included in the personal data filing system is used for the purposes of reaching and contacting the data subjects, collecting any additional information and feedback, providing information, compiling statistics and reporting.

The personal information of the data subjects may be used for targeting invitations to events organised for participation and influencing purposes, which are aimed at residents of a specific municipality or postal code area or an age group, for example.

3. Data controller

The filing system in question is a joint filing system, for which all of the municipalities of the Tampere City Region using it and the Joint Authority of Tampere City Region designate their own data controllers.

The municipalities of the Tampere City Region are Kangasala, Lempäälä, Nokia, Orivesi, Pirkkala, Tampere, Vesilahti and Ylöjärvi.

4. Individual responsible for the filing system: name, position and contact information

Individuals responsible for the filing system in question designated by each of the municipalities of the Tampere City Region and the Joint Authority of Tampere City Region.

5. Filing system contact person and contact information

Mika Vuori, Planning Manager, Education & Culture

City of Tampere

PO Box 487, FI-33101 Tampere

tel. +358 3 565 611 (City switchboard)

<https://www.tampere.fi/tampereen-kaupunki/yhteystiedot-ja-asiointi.html>



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6. Processing of personal data is outsourced on agreement

No

Yes

Further information on outsourced processing when necessary:

Tutkimustie Oy during the collection of the personal information included in the filing system. In addition, there are mandates relating to the maintenance and expert support of electronic information systems and their servers.

7. Legal basis for the processing of personal data

A)

Public interest / Exercise of official authority

Please specify:

Legal obligation

Governing legislation: Legislation guiding operations: Section 22 of the Local Government Act: Opportunities to participate and exert influence.

Consent

Performance of a contract

B)

The filing system belongs to an obligatory function of the public administration

The filing system belongs to a voluntary function of the public administration

C)

Data in the filing system are used for automated individual decision-making, including profiling

No

Yes

Please specify:

Personal data, data sources and data disclosure

8. Personal data in the filing system

Categories of data subjects and special categories of personal data

The filing system contains the necessary identifying information of persons as well as other information necessary for the purpose of the use of the filing system.



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The data subjects are persons who are currently living, have lived or use services in the Tampere City Region.

The filing system contains the following information on the data subjects:

- first and last name
- year of birth
- gender (optional)
- postal code and municipality
- telephone number (optional)
- email address

The user can request that their information be updated or erased from the filing system.

9. Filing system data maintenance systems (name(s) of system(s) or application(s))

Microsoft Office, E-lomake, Webropol, Lyyti.

10. Filing system contains hard copy (paper) material

No

Yes

11. Data sources

The data subjects themselves or their legal representative, Digital and Population Data Services Agency.

12. Data protection principles

The storage, archiving, deletion and other processing of data are governed by file plans, data protection guidelines and information security guidelines. Only authorised persons have access to data processed by electronic means. Each individual accepts a Non-disclosure/Secrecy agreement (an agreement on the non-disclosure and use of data and information systems) when granted user rights.

13. Disclosure of personal data

Regular disclosure of personal data

No

Yes

Please specify to whom or to what entity:

Grounds for disclosure of data

14. Transfer of personal data to a third country or to an international organisation (outside the EU or European Economic Area (EEA))



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No

Yes

Please specify where:

15. Personal data storage periods/criteria for determining storage period

Personal information will be stored as long as the municipalities have a statutory obligation to provide their residents with opportunities for participation in the planning and decision-making processes of the municipalities. Storage complies with the archiving plans of the City of Tampere. Personal information will be erased if the data subject wishes to have their information erased from the filing system.

16. Data subject's rights

17. The data subject's rights and instructions for exercising them are available at www.tampere.fi/tietosuojaoslosteet and in the Registry Office of the City of Tampere.